

# **VILLAGE OF ROANOKE**

## **TYPES OF CATEGORIES OF RECORDS MAINTAINED BY THE VILLAGE PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT (5 ILCS 140/5)**

Accounts receivable  
Ambulance services/medical transport licenses  
Amusement licenses  
Annexation petitions  
Annexation plans  
Annual Salary Resolutions and Classification  
Audit reports  
Bank reconciliations  
Board of Local Improvements files  
Bond and Note records  
Bowling Alley licenses  
Budgets and related documents  
Building Moving Permits  
Building permits  
Cancelled checks  
Check registers  
Community Development Assistant Program (CDAP) grant applications  
Contracts/Agreements  
Crime reports  
Criminal history information  
Deeds  
Demolition permits  
Department rules and regulations  
Easements  
Roanoke Liquor Commission files  
Economic and Industrial Tax Exempt Revenue notes and bonds  
Employee Health Insurance files  
Employee Safety information  
Employment applications  
Equipment inventory  
Excavation permits  
Family and Medical Leave files  
Federal and state grant records  
FOIA requests – granted and denied  
General Administration files  
General Complaints  
General correspondence  
General forms  
General ledgers  
Hazardous Material Incidents safety information  
Housing Inspection files

Impounded vehicle list  
IMRF files  
Inactive personnel files  
Inspection reports  
Insurance claims and policies  
Investment schedules  
IUCR reports  
Joint Zoning and Planning Commission cases  
Joint Zoning and Planning Commission and agendas  
Legal Actions/Litigation  
Liquor licenses  
Maintenance records  
Maps of the Village and surrounding area  
Motor fuel tax records  
Municipal Hotel/Motel Tax records  
Oaths of Office  
Payroll records  
Payroll register  
Peddlers/Solicitors registration files  
Permanent parcel number files  
Personnel files  
Personnel grievances  
Police complaints  
Poolroom licenses  
Procedural and Administrative Manuals  
Purchasing – bid and contract files  
Recycling program files and agreements  
Research/Legal opinions  
Right-of-Way vacations  
Risk Management/Insurance documents  
Site Plans  
Street and name designations  
Street usage permits  
Subdivision agreements and plats  
Tax returns  
Taxes  
Tourism and marketing brochures and files  
Travel expenses  
Utility tax returns  
Vehicle titles  
Vendor files  
Village Code and revisions  
Village Board agenda packets  
Village Board minutes  
Village Election information  
Village Officials Economic Disclosure Statements  
Village ordinances

Village Proclamations  
Village Property/Fixed Asset records  
Village resolutions  
Wage assignments  
Warrants/Accounts payable registers  
Water and Sewer connection records  
Water service permits  
Water/Sewer/Refuse billing and deposit records  
Water/Sewer/Refuse files  
Water/Sewer/Refuse rate schedules  
Weed liens  
Weed mowing billings  
Workers Compensation  
Zoning certificates