

VILLAGE OF ROANOKE

TYPES OF CATEGORIES OF RECORDS MAINTAINED BY THE VILLAGE PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT (5 ILCS 140/5)

Accounts receivable
Ambulance services/medical transport licenses
Amusement licenses
Annexation petitions
Annexation plans
Annual Salary Resolutions and Classification
Audit reports
Bank reconciliations
Board of Local Improvements files
Bond and Note records
Bowling Alley licenses
Budgets and related documents
Building Moving Permits
Building permits
Cancelled checks
Check registers
Community Development Assistant Program (CDAP) grant applications
Contracts/Agreements
Crime reports
Criminal history information
Deeds
Demolition permits
Department rules and regulations
Easements
Roanoke Liquor Commission files
Economic and Industrial Tax Exempt Revenue notes and bonds
Employee Health Insurance files
Employee Safety information
Employment applications
Equipment inventory
Excavation permits
Family and Medical Leave files
Federal and state grant records
FOIA requests – granted and denied
General Administration files
General Complaints
General correspondence
General forms
General ledgers
Hazardous Material Incidents safety information
Housing Inspection files

Impounded vehicle list
IMRF files
Inactive personnel files
Inspection reports
Insurance claims and policies
Investment schedules
IUCR reports
Joint Zoning and Planning Commission cases
Joint Zoning and Planning Commission and agendas
Legal Actions/Litigation
Liquor licenses
Maintenance records
Maps of the Village and surrounding area
Motor fuel tax records
Municipal Hotel/Motel Tax records
Oaths of Office
Payroll records
Payroll register
Peddlers/Solicitors registration files
Permanent parcel number files
Personnel files
Personnel grievances
Police complaints
Poolroom licenses
Procedural and Administrative Manuals
Purchasing – bid and contract files
Recycling program files and agreements
Research/Legal opinions
Right-of-Way vacations
Risk Management/Insurance documents
Site Plans
Street and name designations
Street usage permits
Subdivision agreements and plats
Tax returns
Taxes
Tourism and marketing brochures and files
Travel expenses
Utility tax returns
Vehicle titles
Vendor files
Village Code and revisions
Village Board agenda packets
Village Board minutes
Village Election information
Village Officials Economic Disclosure Statements
Village ordinances

Village Proclamations
Village Property/Fixed Asset records
Village resolutions
Wage assignments
Warrants/Accounts payable registers
Water and Sewer connection records
Water service permits
Water/Sewer/Refuse billing and deposit records
Water/Sewer/Refuse files
Water/Sewer/Refuse rate schedules
Weed liens
Weed mowing billings
Workers Compensation
Zoning certificates